Date: Thursday 19th March 2015

Meeting Opened: 6:07pm

Present: Sandra Spencer, Donna Wyatt, Nicole Humphreys, Linda & Adam Willis, Bonnie Cullen, James Duke, Lyn Brown, Roshelle Flear, Shaun Russell, Tamie Harvie

Apologies: Yvonne Stuckey

Minutes from previous AGM meeting were read by Adam Willis. Moved to be accepted by Nicole and seconded by Linda.

Presidents Report
Submitted by Adam, attached – Adam moved to be accepted, seconded by Nicole

Treasurer’s Report
Submitted by Sandra, attached – Sandra moved to be accepted, Donna seconded

Uniform Report
Held over

Canteen Report
Read by James, attached, - James moved to be accepted, seconded by Linda

Auditors Report
Read by Nicole, Nicole moved to be accepted, seconded by Donna

Principals Report
Read by Nicole, attached – moved to be accepted by Nicole, seconded by Linda

Nicole Humphreys declared all positions vacant.

President – Shaun, Linda nominated, Adam seconded – declined

   James nominated by Tamie, James accepted, - unanimous

Vice President- Shaun – Nominated by Adam– Seconded by James

- unanimous

Secretary – Donna Wyatt- Nominated by self, seconded by Linda - unanimous

Treasurer – Sandra Spencer – Nominated by Adam, accepted, unanimous

Correspondence Secretary- Bonnie Cullen, Nominated by self, unanimous

Canteen Coordinators – Tamie , James nominated, accepted seconded by Adam, unanimous

Uniform Coordinator - To be taken over by the school, Rochelle will assist Karen.

Account Signatories

P&C Account
Sandra Spencer, James Duke, Shaun Russell

Uniform account pending

Canteen Account
Tamie Harvie, Sandra Spencer, James Duke, Shaun Russell

Nicole welcomed all new office bearers and looks forward to working with them during 2015

Closed @ 6:51 pm
FALLS CREEK P & C ASSOCIATION
ABN 68848639334
A G M FINANCIAL REPORT  1/01/2014 to 31/12/2014

OPENING BALANCE  1/01/2014 $ 10,142.53

INCOME

Fundraising

<table>
<thead>
<tr>
<th>Event</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bulbs</td>
<td>555.00</td>
</tr>
<tr>
<td>Tea towels</td>
<td>689.00</td>
</tr>
<tr>
<td>Easter Raffle</td>
<td>301.00</td>
</tr>
<tr>
<td>Video night</td>
<td>329.10</td>
</tr>
<tr>
<td>Fathers Day stall</td>
<td>260.00</td>
</tr>
<tr>
<td>Disco Night</td>
<td>330.00</td>
</tr>
<tr>
<td>Christmas Hamper Raffle</td>
<td>359.60</td>
</tr>
</tbody>
</table>

| Membership fees              | 18.00   |
| P&C Canteen account          | 2,500.00|
| Donation – Lions Club Jervis Bay | 300.00 |
| School Banking Commission    | 123.98  |
| Bank Interest                | 98.19   |
| School uniforms refund       | 1,953.02|

TOTAL INCOME 7,816.89
### EXPENDITURE

#### School Support

- Sports Equipment: $2,000.00
- Classroom fridges: $2,150.00
- Presentation night 2014: $618.32
- Life Education funding: $459.00
- COLA lights: $600.00
- Book Vouchers: $240.00
- Support school athletes: $290.00
- School BBQ: $139.00
- Laying Pavers: $330.00
- Easter eggs: $20.00
- School uniforms (refunded): $1,953.02

#### Fund Raising

- Bulbs: $307.50
- Fathers Day stall: $289.90
- Tea Towels: $590.00
- Video night exp: $127.41

Federation P&C Association: $174.00

**TOTAL EXPENDITURE**

|$ 10,288.15 |

### CLOSING BALANCE 31/12/2014

- Cash in hand: $200.00
- Bank Balance: $7,671.27

**TOTAL ASSETS at 31/12/2014**

|$ 7,871.27 |
Canteen AGM Report 2015

Opening balance on handover from Rowena AGM 2014 - $1,500

Closing balance AGM 2015 and handover to Tamie Harvie - $2,762.09

Total Profit - $1,262.09 or 84.13% GP

This is probably not one of the best years that the canteen has ever seen as far as dollar ($$) turnover is concerned, but it was a big year as far as percentage (%%) profit leaves us.

Although being a major learning curve. Semester 1 seen a brand new “healthy menu” of the likes not seen before, which turned out to be a disaster. Kids do not respond well to healthy food in the canteen and seen semester 1 with a zero profit and only just breaking even.

Then we had equipment failure to the tune of an additional $500 which did not fair well to our already small profit margin.

Semester 2 however we returned to the food that the kids know and love, and focused solely on that. In addition trying to add something “healthy” to the junk by means of creating “healthy combos” seemed to increase the amount of healthy food being sold, but severely eating into profit. For example – our “super salads” @ $4 each are the most expensive item on the menu, however are still sold at a loss. Whereas a meat pie and sausage rolls are the cheapest items and are sold at double the cost price making good margins.

Even with Semester 2 dropping to half our usual trading days when we moved to one day a week, we still managed to continue crawling back ground from the very rocky semester one.

All in all, maybe not the dollars in the bank from previous years, but we have some great new equipment, a higher profit margin by almost double, and a newfound humility and lesson learnt not to rush in like a bull at a gate like I did in semester 1.

In closing, I would like to thank Rowena Robinson, previous canteen co-ordinator for giving me the opportunity to have a go at this. Although leaving very big shoes that I struggled to fill, I thoroughly enjoyed my time for the last 12 months. I would also like to welcome aboard this years canteen co-ordinator Tamie Harvie and wish her all the best with the new role. And a big thankyou to the whole P&C for tolerating me for the year.

Regards,

James Duke
Falls Creek Public School Presidents Report 2014/15

It has been another terrific year for Falls Creek Public School and our P&C has once again provided vital support in the everyday running of this wonderful small school.

During this year the P&C have continued to provide a forum for parents and community members to contribute ideas, implement positive change and support the teachers and principal in providing the best possible educational experience for our children.

We have again been very effective in providing those seemingly little things that add up to the great support a complimentary team like our P&C and the dedicated staff here at Falls Creek make. This year we have run our usual Easter raffle, Mother’s Day and Father’s day stalls and Christmas raffles. We also had two very successful social events in the movie night and school disco which not only provided a terrific fundraising opportunity but a great social gathering of the school families to get to know each other and experience the atmosphere that is so special at Falls Creek.

With the funds that we raised this year we were able to purchase more seating and outdoor lighting for our COLA. This helps in extending the functionality of the area for more opportunities for outdoor lessons and the use of the space for some of the social functions at night like the movie and disco nights.

The fridges that were planned for arrived in early 2014 and the children have enjoyed the opportunity to bring more options to school for lunch without the risk of food being left out in schoolbags in the heat to spoil.

On the sporting side of things we were able to support our representatives again with clothing and equipment to enhance the experience of the students who participated in regional and state events. We also purchased gym equipment which one of our teachers has had special training in the use of and our kids can enjoy gymnastics lessons without the ongoing cost of hiring special instructors or gymnastics equipment, it is here for our children to use whenever it is needed.

Thanks go out to the team that make our P&C possible and provide great services, Canteen coordinator James Duke, Uniform Shop Coordinator Yvonne Stuckey, Treasurer Sandra Spencer and Secretary Donna Wyatt, Vice president Linda Willis our correspondence coordinator Bonnie Cullen.

And finally thanks to the teaching staff who help create this team that has the best interests of the students of Falls Creek at its heart.

This will be the last year that our family will be helping at Falls Creek which we first had contact with in 2002 we will miss it greatly and we hope that the future for Falls Creek will be as bright as the memories we have of being a part of this wonderful school.

Best Regards, Adam Willis
2014 was another busy year for Falls Creek Public School. We implemented the new English syllabus and prepared to implement the Mathematics and Science and Technology syllabuses in 2015.

We were able to maintain 3 classes in 2014. Our student enrolment at the census date was 52 (with 51 needed to keep 3 classes). The classes were formed as follows:

K/1/2H – taught by myself

3/6B – taught by Mrs Lyn Brown

3/6L – taught by Mr Lalor

Ms Bonnie Cullen maintained the roles of release from face to face (RFF) teaching and learning and support (LST). She did these positions proud and worked hard to support all students, especially those requiring extra assistance and support.

Ms Susan Porteous taught K/1/2 on my Principal release days and worked in a casual capacity when required. Mrs Lyn Robinson worked in Semester 2 for one day a week, providing support for a student newly arrived in Australia.

Mrs Lyn Brown took leave in Terms 3 and 4 and the class was taught by Ms Cullen (Term 3) and Ms Porteous (Term 4).

A pedestrian crossing was installed outside the school in the latter part of the year. I thank Mrs Susan Kerr for her help in getting this installed when she was P&C President in 2012. Flashing lights for the school zone were installed in early 2015 as well.

The school and P&C continued to work closely together on a variety of issues and events throughout 2014. Your support is greatly appreciated throughout the year.

I thank the P&C for their support and acknowledge the hard work of everyone on the executive: Adam Willis as President, Linda Willis as Vice President, Donna Wyatt as Secretary, Sandra Spencer in her role as the School Banking Coordinator and Treasurer, Yvonne Stuckey as Uniform Coordinator and James Duke as Canteen Coordinator. The P&C does a lot of work behind the scenes to support the children of the school and I greatly appreciate the effort of all parents who are busy juggling jobs, families, children as well as finding time to work as part of the P&C.

I move that this report be accepted.

Nicole Humphreys

Principal, Falls Creek Public School